

Structured CSV Enrollment: Student.csv

The student.csv file focuses on the students who will need their own accounts in the Amplify Curriculum app. You'll only need the data related to the students themselves, not their class roster, for this file.

The following terms and definitions will be useful as you familiarize yourself with CSV enrollment.

- Alphanumeric - This is a value consisting of or using both letters and numerals.
- GUID - Globally Unique Identifier (also commonly known as a UUID) is a randomly generated string of 32 alphanumeric characters, separated into specifically sized chunks (8 characters -4-4-4-12), used by software programs to uniquely identify data objects. For example, 83d53002-340a-449a-b753-b0e3e2bb6510.
- NCES - National Center for Education Statistics
- Optional - indicates a data type that is not required in the CSV file
- Requested - indicates that a value is necessary in the CSV file to store useful information but not required to complete enrollment (e.g., a student_sis_id is useful for reporting scores back to the SIS)
- Required - indicates that a valid value is necessary in the CSV file (i.e., if this information is missing or incorrect, enrollment cannot be completed)
- String - This is a sequence of characters (i.e., letters, numerals, symbols, spaces, and punctuation marks) with an end or limit.
- Student Information System (SIS) - This is a system districts use to manage student and staff data. Generally, your SIS is the data source for rostering staff and students in curriculum applications and registering them in courses.

The Accepted Values column in this table shows the format or provides the range of values for each spreadsheet column. In the Description column, *italic type* indicates a sample value.

Data Requirement	Column Header	Data Type	Accepted Value	Description
Required	org_guid	GUID	36 characters	A universally unique identifier (UUID) for the organization (e.g., <i>241e404c-4b6d-4109-bcac-0c066c326b39, 608f8fb8-e8ab-44f1-8281-5242f61386ee</i>)
Requested	org_sis_id	string	1 to 75 characters	The Organization Identifier provided by your SIS (e.g., <i>01, sch6782348</i>)
Required	student_guid	GUID	36 characters	A universally unique identifier (UUID) for the student (e.g., <i>241e404c-4b6d-4109-bcac-0c066c326b39, 608f8fb8-e8ab-44f1-8281-5242f61386ee</i>)
Requested	student_sis_id	string	1 to 75 characters	The Student Identifier provided by your SIS
Required	first_name	string	1 to 75 characters	The student's first name

Data Requirement	Column Header	Data Type	Accepted Value	Description
Optional	middle_name	string	1 to 75 characters	The student's middle name or initial
Required	last_name	string	1 to 75 characters	The student's last name
Required	email	string	A valid email address (e.g., name@district.edu)	The student's Google email address, which is required to provide the student access to the system
Requested	grade_levels	string	A single grade or multiple grades separated by commas and enclosed by single quotes; each grade should follow the format listed in the Common Education Data Standards	The grade(s) associated with the homeroom or courses in which the student will be enrolled in the coming school year (e.g., KG, 03, '06,07,08')
Optional	gender	string	Male, M Female, F not_specified	The gender of the student, when specified; otherwise <i>not_specified</i>
Optional	dob	Date format	W3C format: yyyyddmm Preferred format: mm/dd/yyyy	The student's date of birth (e.g., 20142802, 02/28/2014)
Optional	race	string	AMERICAN INDIAN OR ALASKAN NATIVE AMERICAN INDIAN ALASKAN NATIVE AN AI NATIVE AMERICAN ASIAN AS BLACK OR AFRICAN AMERICAN BLACK AFRICAN AMERICAN B NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER PACIFIC ISLANDER NATIVE HAWAIIAN J TWO OR MORE RACES M MULTIRACIAL WHITE W	Indicates the race or ethnicity of the student
Optional	hispanic_ethnicity	alphanumeric	True False	Indicates whether the student is Hispanic/Latino